



Sunday, March 11, 2018 New Harmony, IN

Official Contract

The Merchant signing below is agreeing to rent a booth at the New Harmony Wedding Show on Sunday, March 11, 2018 at the Ribeyre Gymnasium, and New Harmony Inn and Conference Center in New Harmony, IN.

- The Wedding Show will begin at 12:00 PM and end at 4:00 P.M.
- Setup for the show will take place between 3:00 P.M. and 6:00 P.M. on Saturday, March 10th and between 9:00 A.M. and 11:00 A.M. on Sunday, March 11th.
- Early tear down of booths will not be allowed. Any vendors that begin tearing down their booth space shall forfeit their right to receive the final lead list and will not be able to participate in future shows.
- Wi-Fi service will be available from both locations at no charge to all the vendors barring any technical issues.
- In the event of adverse weather conditions, fire, casualty, disaster, or any other emergency situations beyond the control of the New Harmony Wedding Show Committee, they will, at their discretion, reschedule and/or proceed with the show.
- Booths will consist of an 8 x 10 space along with an 8' banquet or 5' round table and two chairs.
- Linens and extra tables are available to rent.
- Booth locations cannot be guaranteed but will try to honor all requests.
- Vendors will assume responsibility for their own signage.
- Management reserves the right to deny the application of companies whose products are not in keeping with the event's business environment.
- **Contract & Payment must be received by February 1, 2018 for listing on the Wedding Show program / map which will be given to each bride.**

Exhibitor agrees to indemnify and hold New Harmony Wedding Show Committee, the New Harmony Business Associates, the host venues, and all sponsors harmless from any and all loss, injury or damage arising in any way from Exhibitor's acts, omissions or negligence or those of its employees or agents or property resulting in any way from Exhibitor's participation in event.

This contract is nontransferable and merchants may not sublet their booth nor have goods or literature from outside vendors. By signing this contract, you are agreeing to these terms and understand that any breach will subject you to automatic removal from the show and forfeit of any payment.

The NHWS will supply the vendors a list of brides along with their contact information after the show. This list may not be sold or given to anyone other than the participating merchant. Vendors that break any conditions outlined in this agreement forfeit their right to receive the lead list after the show.

The New Harmony Wedding Show Vendor Contract

Business: _____

Contact: _____

Address: _____

Phone: _____

Email Address: _____ Website: _____

Signature _____

Single Booth Space \$200 _____ - _____ Double Booth Space \$400 _____

Electricity Needed Yes _____ No _____

Additional Table \$10 _____

Table cloth ___ @ \$10 Each - White _____ Ivory _____ Black _____ Beige _____

Skirting _____ @\$20 Each - White _____ Ivory _____ Black _____

TOTAL DUE _____

AMOUNT PAID: _____ DATE: _____ METHOD OF PAYMENT: _____

Complete and return payment in full by February 1, 2018. If after February 1, 2018, a \$50.00 late fee will be assessed. Please make checks payable to The New Harmony Business Associates and mail to P.O. Box 45, New Harmony, IN, 47631. Credit Card Payment can be made by calling 812-682-3310 (3% processing fee will be charged to all credit card transaction).

Contract & Payment must be received by February 1, 2018 for listing in the Wedding Show program / map which will be given to each bride.

Contact Us

Stephanie Cole and Judy Alsop — Events of Harmony **812-682-3310**

Melissa Morris and Michelle Hulen — New Harmony Inn and Conference Center

Chris Laughbaum — New Harmony Wedding Venues

Email: info@newharmonyweddingshow.com